

# <u>Summary of the proceedings of the 21<sup>st</sup> Annual General Meeting of</u> HDFC Life Insurance Company Limited

The 21<sup>st</sup> Annual General Meeting ("AGM") of the Members of HDFC Life Insurance Company Limited ("the Company") was held on Monday, July 19, 2021 at 3:00 p.m. (IST) through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM"), due to restrictions posed by Covid-19. The meeting was held in compliance with the General Circular Nos. 20/2020, 14/2020, 17/2020 and 02/2021 issued by the Ministry of Corporate Affairs ("MCA") and other applicable Circulars issued by the Securities and Exchange Board of India ("SEBI") and as per the applicable provisions of the Companies Act, 2013 and the Rules made thereunder.

In remembrance and to honour the memories of all the lives we lost in the battle against the on-going pandemic, the Chairman requested all the attendees to observe a minute's silence.

Thereafter, Chairman welcomed the members and other attendees for the meeting.

163 Members attended the meeting through VC.

The meeting commenced at 3:00 pm. (IST) and concluded at 5.57 pm. (IST) (including time allowed for e-voting at the AGM).

Mr Deepak S. Parekh, Chairman, took the chair and commenced the proceedings of the meeting after ascertaining that the requisite quorum was present.

He then confirmed the attendance of all the Directors present for the meeting.

Mr Deepak S. Parekh, Non-Executive Chairman; Ms Vibha Padalkar, Managing Director & CEO and all other Directors including Mr VK Viswanathan, the Chairman of the Audit Committee; Mr Keki M. Mistry, the Chairman of the Stakeholders' Relationship Committee; Mr Ranjan Mathai, Chairman of the Nomination & Remuneration Committee attended the meeting through VC.

Also, Mr Niraj Shah, Chief Financial Officer and Mr Narendra Gangan, Company Secretary joined the meeting through VC.

Representatives of the Joint Statutory Auditors viz. M/s Price Waterhouse Chartered Accountants LLP and M/s G.M. Kapadia & Co., Chartered Accountants and Secretarial Auditors viz., M/s N L Bhatia & Associates, Practising Company Secretaries and Scrutinizer viz., Mr Surjan Singh Rauthan, Practising Company Secretary attended the meeting through VC.

The Chairman informed that the members have been provided with the facility to exercise their votes by electronic means i.e. remote e-voting and e-voting at the AGM, on all the resolutions as set out in the Notice of the AGM. Thereafter, the Chairman mentioned that the members who have joined the meeting through VC and who had not cast their votes through remote e-voting, were provided the option to vote through e-voting facility made available at the AGM.



The Chairman then mentioned that the Statutory Registers and other documents including "Register of Director's & their shareholding" and Annual ESOP Certificate, etc. as required under the Companies Act, 2013, were available for inspection in electronic mode.

With the consent of the Members present, the Notice convening the AGM and the Auditors Report for the financial year ended March 31, 2021, were taken as read. There are no qualifications, observations or adverse remarks on the financial statements and matters, which had any material bearing on the functioning of the Company.

The Chairman then commenced his speech and highlighted some of the key achievements of the Company during FY 2021. He gave an overview of the operations and the financial performance of the Company during FY 2021, impact of the Covid-19 pandemic on the Indian economy, and the challenges and opportunities for the insurance sector in India. He also briefed the members about the financials performance of the Company for the quarter ended June 30, 2021.

Mr Parekh concluded his speech by placing on record his appreciation and gratitude for all the stakeholders for having reposed their trust and confidence in the Company.

Thereafter, Mr Parekh invited speaker shareholders, who had done prior registrations, to speak and ask questions on the financials and the business listed in the Notice, annual accounts and operations of the Company for FY 2021.

After listening to all the questions posed by the speakers shareholders, the Chairman and Ms Vibha Padalkar, Managing Director and CEO responded to the queries raised by the members and provided necessary clarification.

The Chairman mentioned that the e-voting module was kept open for 30 minutes after conclusion of the proceedings of the meeting at 5.27 pm. (IST).

The Chairman announced that the e-voting results along with the consolidated Scrutiniser's Report shall be submitted to the stock exchanges and also placed on the website of the Company i.e. <a href="https://www.hdfclife.com">www.hdfclife.com</a> within 2 working days from the conclusion of the meeting. The Chairman authorized the Company Secretary to declare the e-voting results, intimate the same to the stock exchanges and place the same on the website of the Company.

The following items of business as set out in the Notice of the 21<sup>st</sup> AGM, were transacted through e-voting:

No.	Resolutions	Type of Resolution
Ordi	nary Business	
1	To Receive, consider and adopt:	Ordinary
	(a) The audited Standalone Revenue Account, Profit and Loss Account and Receipts & Payments Account of the Company for the financial year ended March 31, 2021, and the Balance Sheet as at that date, together with the reports of the Directors and Auditors thereon; and	



No.	Resolutions	Type of Resolution
	(b) The audited Consolidated Revenue Account, Profit and Loss Account and Receipts & Payments Account of the Company for the financial year ended March 31, 2021 and the Balance Sheet as at that date, together with the report of the Auditors thereon.	Resolution
2	To declare dividend on equity shares for the financial year ended March 31, 2021.	Ordinary
3	To appoint a Director in place of Mr. Deepak S. Parekh (DIN: 00009078) who retires by rotation and, being eligible, offers himself for re-appointment.	Ordinary
4	To re-appoint M/s G.M. Kapadia & Co., Chartered Accountants (Firm Registration No. 104767W), as one of the Joint Statutory Auditors of the Company for a second term of 5 consecutive years.	Ordinary
5	Fixation of remuneration of M/s Price Waterhouse Chartered Accountants LLP and M/s G.M. Kapadia & Co., Chartered Accountants, Joint Statutory Auditors of the Company	Ordinary
Spec	ial Business	
6	Re-appointment of Mr Sumit Bose (DIN: 03340616) as an Independent Director for second term of five consecutive years.	Special
7	Re-appointment of Ms Vibha Padalkar (DIN: 01682810), as Managing Director & Chief Executive Officer of the Company for a period of five years and to fix her remuneration.	Ordinary
8	Re-appointment of Mr Suresh Badami (DIN: 08224871), as Whole-time Director of the Company (designated as "Executive Director") for a period of five years and to fix his remuneration.	Ordinary

The scrutinizers' report was received and all the resolutions as set out in the Notice of the AGM were passed with requisite majority.

This is for your information and records.

## S S RAUTHAN & ASSOCIATES, Company Secretaries

Consolidated Voting Result (i.e. Remote e-voting and e-voting during the 21st Annual General Meeting) of HDFC Life Insurance Company Ltd. In accordance with Regulation 44(3) of

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ate of the AGM/EGM			0730						For S. S. R	authan & Asso
									(0	ompany Secret
o, of shareholders present in the meeting eit	ner in person or through	No.	ot Applicable				4		//	Secret
Promoters and Promoter Group:	;		ot Applicable							10 1
D. I.E.:	31		o						1/1	/ M
o. of Shareholders attended the meeting thro	ough Video Conferencii	1							Xla	
Promoters and Promoter Group:			62							Sarjan Singh Ra
Public:									1	Pror
	1.								C.P. N	o. 3233 MN-FQS
esolution No.	ORDINARY - Receiv a) The Audited Star March 31, 2021, ar									2021 and the
L (Outinery/Special)	b) The Audited Con Balance Sheet as a	solidated Revenue that date, togeth	e Account, Profit a	nd Loss Account an s of the Auditors th	d Receipts and Pay nereon.	ments Account of	the Company for t	ne manciai year c		
Resolution required: (Ordinary/ Special)	Dalarice of the state of the st									
Whether promoter/ promoter group are interested in the agenda/resolution?	No					A CALL PROPERTY OF THE PARTY OF				
	Mode of Voting	No. of shares held (1)		% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	140. 01 10100	No. of Votes – against (5)	favour on votes polled (6)=[(4)/(2)]*100	against on votes polled (7)=[(5)/(2)]*100	Votes Invalid	Votes Abstained
Category		, ,	1.08,86,59,430	100.0000	1,08,86,59,430	0	100.0000	0.0000		0 0
	Remote E-Voting						0.0000	0.0000		0 0
	e-Voting	1,08,86,59,430	130	0.0000	0	0	0.0000	0.0300		
	(VC/OAVM)	-					0.0000	0.0000		0 0
	Postal Ballot (if			0.0000	THE RESERVE THE PROPERTY OF THE PARTY OF THE					0 0
Promoter and Promoter Group	applicable)		1,08,86,59,430	100.0000	1,08,86,59,430	0	100.0000			
	Total		64,46,81,69		63,86,44,127	60,37,566	99.0634	0.9365	5	0 1,62,01,553
	Remote E-Voting e-Voting	73,96,64,25	5	0.000	0		0.0000	0.000	0	0
	(VC/OAVM)	-				1		0.000	10	0
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	applicable)		64,46,81,69		THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	7 60,37,56	6 99.063	0.930	15	
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Public- Institutions	Remote E-Voting	3	1,00,34,64	+5	1					VI
9		19,38,16,63			22,01	.8	0 100.000			
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9	Remote E-Voting		11	0.000	00	0	0 0.000	0.000	00 25	0 0 224 0 1620379

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esolution No.	2 ORDINARY - Declar	ation of Dividend o	on equity share for	the financial year	ended March 31,	2021.				
esolution required: (Ordinary/ Special)	ORDINART Decid									
hether promoter/ promoter group are terested in the agenda/resolution?	No									
	3	NO. Of Strates	No. of votes	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)={(5)/(2)}*100	Votes Invalid	Votes Abstained
Category	Mode of Voting	held (1)					0 100.000	0.0000		0
	Remote E-Voting		1,08,86,59,430				0.000	0.0000		0
	(VC/OAVM)	1,08,86,59,430	0	0.0000		5	0.00	0.000		0
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Promoter and Promoter Group	Total		1,08,86,59,430	Washington Co.			0 100.00	0.000	0	0 11,3
	Remote E-Voting	7	66,08,71,93	4 89.347	6 66,08,71,93	4	0.00	0.000	00	0
	e-Voting (VC/OAVM)	73,96,64,255	5	0.000	0	0	0 0.00		00	0
	Postal Ballot (if			0.000	0	0	0 100.00	700	and the second s	0 11
Public- Institutions	applicable) Total		66,08,71,93	89.347	66,08,71,93				24	0 1
	Remote E-Voting	2	1,00,35,40	5.17	1,00,33,1	60 2,	248 99.9			0
	e-Voting	19,38,16,61	22,0	18 0.01	14 22,0	18	0 100.0	0.00	00	

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For S. S. Rauthan & Associates

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	e-Voting (VC/OAVM)	1,08,86,59,430		0.0000	0		0.0000	0.0000		0
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Promoter and Promoter Group		BUREN STREET	1,08,86,59,430	0 100.0000	1,08,86,59,430		100.0000	0.0000		
	Total						96.383	3.6168	R	0 1,21,54,8
	Remote E-Voting		64,87,28,42	5 87.705	8 62,52,64,705	2,34,63,720	96.383.	3.0100	-	
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	(VC/OAVM)	73,96,64,255	5	0.000	0 0	)	0.000	0.000		
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Public- Institutions	applicable)	<b>医原始性</b> 医病毒	64,87,28,42	25 87.705	8 62,52,64,705	2,34,63,72	0 96.565	5.010		-
	Total		1.00,33,83		1,00,24,428	9,40	99.906	0.093	7	0 3,0
	Remote E-Votin	g	1,00,33,83	37	1			0.000	20	0
	e-Voting	19,38,16,61	22,01	18 0.011	22,01	8	0 100.000	0.000	10	
	(VC/OAVM)	$\dashv$	22/0					0.000	20	0
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Public- Non Institutions	applicable)	-2 143 7 C C M S C C C C						1		
		The state of the s								0 3
	100		1,00,55,0	5.18	1,00,46,44	9,4				
	Total	2.02,21,40,2	1,00,55,8 96 1,74,74,43,7	33	The state of the s		29 98.65	67 1.34	33	0 12157

For S. S. Rauthan & Associates

Proprietor
P. No. 3233 MN-FCS-4807

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olution No.	4 ORDINARY - Re-ap	pointment of M/s	.M. Kapadia & Co.	., Chartered Accou	ntants (Firm Regist	Tution 1		1		M. S. Carlotte
	ORDINARY - Re-ap	pointine,				<b>网络沙巴克克斯斯</b>				
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tegory	Mode of Voting	held (1)					0 100.000	0.0000		0
	Remote E-Voting		1,08,86,59,430				0.00	0.0000		0
	e-Voting (VC/OAVM)	1,08,86,59,430	0	0.0000			0.00	0.000	0	0
	Postal Ballot (if			0.000			0 100.00	0.000	0	0
romoter and Promoter Group	applicable)		1,08,86,59,430	100.000	1,08,86,59,430	0	0			68,4
romoter and Promoter Group	Total	A CONTRACTOR OF THE STATE OF TH			8 66,08,14,76	0	0 100.00	0.000	00	0 68,4
	Remote E-Voting		66,08,14,76	0.000		0	0.00	0.000	00	0
	(VC/OAVM)	73,96,64,25	3			0	0.0		THE RESERVE OF THE PERSON NAMED IN	0 68
	Postal Ballot (if			0.000		0	0 100.0	0.00	00	0
Public- Institutions	applicable) Total		66,08,14,76	89.339			264 99.9	375 0.06	24	0 4,
	Remote E-Votir	ng	1,00,32,4	5.17	1,00,26,1	8/		0.00	000	0
	e-Voting (VC/OAVM)	19,38,16,6	22,0	18 0.01	14 22,0	18	0 100.0	0.00		0
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8	applicable)			0		05 6	,204	9377 0.00		0 7
Public- Non Institutions	Total		1,00,54,4 296 1,75,95,28,6	103	05 33 5		,264 99.	9996 0.0	004	

For S. S. Rauthan & Associates Company Secretaries,

Surjan Singh Rauthan Proprietor C.P. No. 3233 MN-FCS-4807 C.P. No. 3233 \* MUMBAI \*

BI LODR	1-					r: Pogistration	No.012754N/N500	016) and M/s G. M	. Kapadia & Co, (F	irm Registration
solution No.	5 ORDINARY- Payme	nt of remuneration	n to M/s Price Wate	erhouse Chartered	Accountants LLP,	(Firm Registration				
	No.104767W) Join	Ct-tuton Auditor	s of the Company.							
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esolution required: (Ordinary/ Special)									20 To 10	ALCOHOLD STATE OF THE STATE OF
/hether promoter/ promoter group are	3 No			STATE OF THE STATE						
iterested in the agenda/resolution?										
							% of Votes in	% of Votes		
				% of Votes Polled			favour on votes	against on votes		
				on outstanding		No. of Votes –	polled	polled		Marinad
		No. of shares	No. of votes	shares	140.01 40.00		(6)=[(4)/(2)]*100	(7)=[(5)/(2)]*100	Votes Invalid	Votes Abstained
		held (1)	polled (2)	(3)=[(2)/(1)]* 100	favour (4)	against (5)	(0)-((-))(-))			
Category	Mode of Voting	neid (1)	pones (=)				100.0000	0.0000		0
catego. 1			1,08,86,59,430	100.0000	1,08,86,59,430		100.000			
	Remote E-Voting		1,00,00,00			-	0.000	0.0000		0
	e-Voting	1,08,86,59,430		0.0000	0		0.000	0.0000		
	(VC/OAVM)			1				0.0000		0
	Postal Ballot (if			0.000	0	)	0.000	0	- CONTRACT - CONTRACT	0
C-run	applicable)				THE RESERVE THE PARTY OF THE PA	0	0 100.000	0.0000		100
Promoter and Promoter Group	Total		1,08,86,59,430	100.000	1,00,00					68,4
		The state of the s		00.220	66,08,14,76	0	0 100.000	0.000	0	0
	Remote E-Voting	np l	66,08,14,7	0 89.339	00,00,14,70					
	e-Voting	7	-			0	0.000	0.000	0	0
	(VC/OAVM)	73,96,64,25	5	0.000	00	0				
		$\dashv$					0.00	0.000	0	0
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Public- Institutions	applicable)			89.33	98 66,08,14,76	50	0 100.00	0.000	00	
T done was	Total		66,08,14,76	50 89.55	98 00,00,11,7	San				0 5,
\	Total				1,00,26,59	5,0	84 99.94	93 0.050	06	0
	Remote E-Votin	00	1,00,31,68	81 5.17	1,00,20,3	57				
					22.0	10	0 100.00	0.00	00	0
	e-Voting	19,38,16,6	22,0	18 0.01	114 22,0	18				
	(VC/OAVM)	-					0.00	0.00	00	0
	Postal Ballot (if			0.00		0	0		06	0 5
Public- Non Institutions	applicable)		1,00,53,6	5.18	1,00,48,6	515 5,0	, ,	131		0 73
Public- North Institutions	Total	ALC: HERBER	1,00,53,6		131 1,75,95,22,8	51	084 99.9	997 0.00	03	

Surjan Singh Rauthan Proprietor C.P. No. 3233 MN-FCS-4807

esolution No.	6		1 0004	ocac) en Indon	andent Director of	the Company for a	a second term.			
Solution No.	6 SPECIAL - Re-appo	intment of Mr. Sun	nit Bose (DIN: 0334	10616) as an indep	endent birecto.					(CO )
esolution required: (Ordinary/ Special)										
hether promoter/ promoter group are terested in the agenda/resolution?	No				Trade Proposition					
	34	140. 01 31101 00		% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes –	favour on votes	% of Votes against on votes polled (7)=[(5)/(2)]*100	Votes Invalid	Votes Abstained
ategory	Mode of Voting	held (1)	1,08,86,59,430			0	100.0000	0.0000		
	Remote E-Voting e-Voting	1,08,86,59,430		0.0000		0	0.0000	0.0000		0
	(VC/OAVM) Postal Ballot (if			0.0000		0	0.0000		MARIE MARIE DATE OF THE STATE O	0
Promoter and Promoter Group	applicable)		1,08,86,59,430			0	100.0000	0.0000	是 医	0
	Total	A STATE OF THE STA	65,05,54,022		6 64,38,83,45	6 66,70,566	98.974	6 1.0253		0 1,03,29,2
	Remote E-Voting e-Voting	73,96,64,25		0.000		0	0.000	0.0000		0
	(VC/OAVM) Postal Ballot (if						0.000	0.0000		0
a III - I - stitutions	applicable)			0.000	- CALL SC 1 ST COLUMN TO COLUMN TO CALL SC COLUM	66,70,56	6 98.974	1.025	4	0 103297
Public- Institutions	Total		65,05,54,02				1	0.345	6	0 3,9
	Remote E-Voting	19,38,16,61	1,00,32,96		,,,		5 99.886	0.113	5	0
	(VC/OAVM) Postal Ballot (if	13,38,10,03	22,01			0	0.000	0.000	00	0
D. His Non Institutions	applicable)			0 0.000		83 34,69	99.654			0 3
Public- Non Institutions	Total	2,02,21,40,2	1,00,54,98 96 1,74,92,68,43	02	17.			67 0.383	33	0 10333

For S. S. Rauthan & Associates

Proprietor
P. No. 3233 MN-FCS-4807

3233

solution No.	7			01 (02010) as Ma	naging Director &	Chief Executive Off	icer (CEO) of the Co	ompany and to fix h	ner remuneration	
Solution No.	7 ORDINARY-Re-app	ointment of Ms. Vi	bha Padalkar (DIN:	01682810) as ivia	maging Director a					
esolution required: (Ordinary/ Special)										
hether promoter/ promoter group are terested in the agenda/resolution?	No				44.234					
Cresco III II I		110. 01 3110. 00	No. of votes	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes –	favour on votes	% of Votes against on votes polled (7)=[(5)/(2)]*100	Votes Invalid	Votes Abstained
ategory	Mode of Voting	neid (1)	1,08,86,59,430			0	100.0000	0.0000	(	0
	Remote E-Voting e-Voting (VC/OAVM)	1,08,86,59,430		0.0000		0	0.0000	0.0000		0 0
	Postal Ballot (if	1	0	0.0000		0	0.0000	0.0000		0
Promoter and Promoter Group	applicable)		1,08,86,59,430	100.0000	1,08,86,59,430		100.0000	0.0000	• 0 000 000000	0
		10 Telephone (10	65,13,10,336		64,54,95,62	58,14,714	99.107	0.8927		0 95,72,91
	Remote E-Voting e-Voting	73,96,64,255		0.000	0	0	0.000	0.0000	)	0
	(VC/OAVM) Postal Ballot (if	-		0.000	0	0	0.000		THE RESERVE AND ADDRESS OF THE PARTY OF THE	0 957293
Public- Institutions	applicable)		65,13,10,336	88.054	9 64,54,95,62	2 58,14,71	4 99.107	2 0.8928	3	0
1	Total		86,45,95		9 86,37,73	8,21	3 99.905	0.094	9	0 13,90,9
	Remote E-Voting	19,38,16,61			22,01	18	0 100.000	0.000	0	0
	(VC/OAVM) Postal Ballot (if			0.000	00	0	0.000			0 13909
Public- Non Institutions	applicable)		86,67,97	-	23 86,59,7				-	0 109638
	Total	2,02,21,40,29			1,74,28,14,8	09 58,22,92	99.66	/0  0.333		

For S. S. Rauthan & Associates

BI LODR	0				Je-Time Director (c	designated as "Exe	cutive Director") o	the Company and		
olution No.	8 ORDINARY-Re-app	ointment of Mr. Su	resh Badami (DIN:	082248/1) as which	ne-time billous (					The state of the s
	0,10				7.000000					
solution required: (Ordinary/ Special)								45.第50		
nether promoter/ promoter group are erested in the agenda/resolution?	Ŋ			The second secon				)		
		INO. UI SITALES	No. of votes	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in		favour on votes	% of Votes against on votes polled (7)=[(5)/(2)]*100	Votes Invalid	Votes Abstained
ategory	Mode of Voting	held (1)	polled (2)				100.0000	0.0000		0
aregory.	Remote E-Voting		1,08,86,59,430	100.0000	1,08,86,59,430		0.0000	0.0000		0
	e-Voting (VC/OAVM)	1,08,86,59,430	(	0.0000	0	0				0
	Postal Ballot (if			0.0000	0					0
Promoter and Promoter Group	applicable)		1,08,86,59,43	0 100.0000	1,08,86,59,430		100.000			
romotel and Frometer sur-	Total				8 64,41,19,962	66,79,19	0 98.973	1.026	3	0 1,00,84,09
	Remote E-Voting	7	65,07,99,15	2	1		0.000	0.000	0	0
	e-Voting (VC/OAVM)	73,96,64,25	5	0.000	0		0.000	0.000	00	0 100840
	Postal Ballot (if			0.000	00	66,79,19	0		53	0 100840
Public- Institutions	applicable)	· · · · · · · · · · · · · · · · · · ·	65,07,99,15	52 87.985	64,41,19,96	00,79,13	70			0 2,99,
rubite me	Total		97,37,7	5.03	97,28,62	9,1	15 99.90	63 0.09	36	0 2,55,
*	Remote E-Voting	19,38,16,6	11		14 21,98	87	31 99.85	92 0.14	07	0
	(VC/OAVM)		22,0	0.01		7	0.00	0.00	000	0
	Postal Ballot (if			0.00		0	0		37	0 299
Public- Non Institutions	applicable)		97,59,7	754 5.03	97,50,6		20.6		324	0 10383
Public- Noti Histitutions	Total	2,02,21,40,2	State of the state	20.50	1,74,25,30,0	66,88,3	33.0.		the second	

Proprietor
P. No. 3233 MN-FCS-4807