Name of the Entity: HDFC Standard Life Insurance Company Limited

## 1. Quarter Ending: September 30, 2018

| I. Com                 | position of Board       | of Directors            |  |  |         |  |   |  |
|------------------------|-------------------------|-------------------------|--|--|---------|--|---|--|
| Title<br>(Mr.,<br>Ms.) | Name of the<br>Director | PAN <sup>\$</sup> & DIN | Category<br>(Chairperson/<br>Executive/ Non-<br>Executive/<br>independent/<br>Nominee) & | Date of Appointment in the current term /cessation | Tenure* | No of Directorship in listed entities including HDFC Standard Life Insurance Company Limited (Refer Regulation 25(1) of Listing Regulations) | Number of memberships in Audit/Stakeholder Relationship Committee(s) including HDFC Standard Life Insurance Company Limited (Refer Regulation 26(1) of Listing Regulations) | # No of post of Chairperson in Audit/ Stakeholder Relationship Committee held in listed entities including HDFC Standard Life Insurance Company Limited (Refer Regulation 26(1) of Listing |
| Mr.                    | Deepak Parekh           | AAOPP9668B<br>00009078  | Chairman - Nominee<br>Director   | August 14,<br>2000                                 |         | 3  | 5   | Regulations)   |
| Sir                    | Gerald<br>Grimstone     | N.A.<br>01910890        | Nominee Director   | April 1, 2013                                      | -       | 0  | 0   | 0  |
| Mr.                    | Keki Mistry             | AAFPM0331B<br>00008886  | Nominee Director   | December 20,<br>2000                               |         | 1  | 8   | 4  |
| Mr.                    | Norman Keith<br>Skeoch  | N.A.<br>00165850        | Nominee Director   | November 2,<br>2005                                |         | 0  | 0   | 0  |

| Ms.  | Renu Karnad     | AAEPK2992H | Nominee Director      | January 25,    |                          | 2 | 6  | 2 |
|------|-----------------|------------|-----------------------|----------------|--------------------------|---|----|---|
|      |                 | 00008064   |                       | 2006           |                          |   |    |   |
| Dr.  | Jamshed J Irani | AAFPI1888M | Independent           | August 11,     | August 11,               | 3 | 2  | 1 |
|      |                 | 00311104   | Director              | 2017           | 2017- August<br>10, 2022 |   |    |   |
| Mr.  | AKT Chari       | ABJPC5571E | Independent           | August 4, 2017 | August 4, 2017-          | 1 | 6  | 1 |
|      |                 | 00746153   | Director              |                | August 3, 2022           |   |    |   |
| Mr.  | VK Viswanathan  | ACHPV7308P | Independent           | April 25, 2014 | April 25, 2014 –         | 5 | 10 | 5 |
|      | -               | 01782934   | Director              |                | April 24, 2019           |   |    |   |
| Mr.  | Prasad Chandran | AACPC5766H | Independent           | April 25, 2014 | April 25, 2014 –         | 2 | 4  | 1 |
|      |                 | 00200379   | Director              |                | April 24, 2019           |   |    |   |
| Mr.  |                 | AAYPB9260F | Independent  Director | July 19, 2016  | July 19, 2016 –          | 4 | 5  | 2 |
|      |                 | 03340616   |                       |                | July 18, 2021            |   |    |   |
| Mr.  | Ranjan Mathai   | AAKPM5046L | Independent Director  | July 22, 2016  | July 22, 2016 –          | 2 | 1  | 0 |
|      |                 | 07572976   |                       |                | July 21, 2021            |   |    |   |
| Mr.  | Ketan Dalal     | AAAPD4399P | Independent           | July 17, 2017  | July 17, 2017-           | 2 | 3  | 0 |
|      |                 | 00003236   | Director              |                | July 16, 2022            |   |    |   |
| Mś.  | Vibha Padalkar  | AAAPP4403G | Managing Director     | September 12,  |                          | 1 | 3  | 1 |
|      |                 | 01682810   | and CEO               | 2018**         |                          |   |    |   |
| Mr   | Suresh Badami   | AAKPB7913M | Executive Director    | September 17,  |                          |   |    |   |
| 74 T |                 | 08224871   |                       | 2018***        | 7                        |   |    |   |

| Mr | James Aird    | N.A.     | Alternate Director to Mr Norman | August 23,<br>2018 | <br>0 | 2 | 0 |
|----|---------------|----------|---------------------------------|--------------------|-------|---|---|
|    |               | 01057384 | Keith Skeoch                    | 2016               |       |   |   |
| Mr | Rushad Abadan | N.A      | Alternate Director              | July 20, 2018      | <br>0 | 0 | 0 |
|    |               | 08035538 | to Sir Gerry<br>Grimstone       |                    |       |   |   |

<sup>\*\*</sup>Appointed as Managing Director and Chief Executive Officer by the Board of Directors w.e.f September 12, 2018.

\$PAN number of any director would not be displayed on the website of Stock Exchange

&Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

\* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

#Chairmanship of both Listed and Unlisted Public Companies are considered as per Regulation 26(1) of Listing Regulations.

| 11. | Composition | of | Committees |
|-----|-------------|----|------------|
|-----|-------------|----|------------|

| Name of Committee            | Name of Committee Members                  | Category(Chairperson/Executive/Non-               |
|------------------------------|--|---|
|                              |  | Executive/independent/Nominee) \$                 |
| Audit Committee              | Mr. VK Viswanathan                         | Chairman of Audit Committee - Independen Director |
|                              | Mr. Keki Mistry                            | Nominee Director – Non Executive Director         |
|                              | Mr. Prasad Chandran                        | Independent Director                              |
|                              | Ms. Renu Karnad                            | Nominee Director – Non Executive Director         |
|                              | Mr. Sumit Bose                             | Independent Director                              |
|                              | Mr. Ketan Dalal                            | Independent Director                              |
|                              | Mr. AKT Chari                              | Independent Director                              |
|                              | Dr. Jamshed J Irani                        | Independent Director                              |
|                              | One Standard Life Mauritius Representative | Nominee Director – Non Executive Director         |
| 2. Nomination & Remuneration | Mr. Ranjan Mathai                          | Chairman of Nomination & Remuneration             |
| Committee                    |  | Committee - Independent Director                  |
|                              | Mr. VK Viswanathan                         | Independent Director                              |
|                              | Mr. Prasad Chandran                        | Independent Director                              |
|                              | Ms. Renu Karnad                            | Nominee Director – Non Executive Director         |

<sup>\*\*\*</sup>Appointed as Executive Director by the Board of Directors w.e.f September 17, 2018.

|   | Mr. Keki Mistry                                       | Nominee Director – Non Executive Director                             |  |  |
|---|---|---|--|--|
|   | One Standard Life Mauritius Representative            | Nominee Director – Non Executive Director                             |  |  |
|   | Mr. Sumit Bose  | Independent Director  |  |  |
|   | Mr. AKT Chari Independent Director                    |   |  |  |
|   | Dr. Jamshed J Irani                                   | Independent Director  |  |  |
| Stakeholders Relationship     Committee | Mr. Keki Mistry                                       | Chairman of Stakeholders Relationship<br>Committee - Nominee Director |  |  |
|   | Mr. AKT Chari   | Independent Director  |  |  |
| 4                                       | Ms Vibha Padalkar                                     | Managing Director and CEO   |  |  |
| 4. Risk Management Committee#           | Ms Renu Sud Karnad Chairperson of Risk Management Con |   |  |  |
|   |   | Nominee Director – Non Executive Director                             |  |  |
|   | Mr. VK Viswanathan                                    | Independent Director  |  |  |
|   | Mr. Sumit Bose  | Independent Director  |  |  |
|   | Mr Ranjan Mathai                                      | Independent Director  |  |  |
|   | Ms Vibha Padalkar*                                    | Managing Director and CEO   |  |  |
|   | Mr Ketan Dalal  | Independent Director  |  |  |

<sup>\*</sup>With no right to vote

# Observer: One Standard Life Mauritius Representative with no right to vote

<sup>\$</sup>Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

| III. Meetings of Board of Directors                         |     |   | W== 0 = 1 = N = 1 = N                             |   | ·   |  |  |
|---|-----|---|---|---|---|--|--|
| Date(s) of Meeting (if any) in the previous                 |     | Date(s) of Meeting (if any) in the relevant quarter |   | Maximum gap between any two consecutive (in |   |  |  |
| quarter   |     | numbe   |   |   | of days)  |  |  |
| April 18, 2018  |     | July 20, 2018 & September 12, 2018                  |   |   | 92 & 53   |  |  |
| IV. Meetings of Committees                                  |     |   |   |   |   |  |  |
| Date(s) of meeting of the committee in the relevant quarter |     | her requirement of Quorum<br>details)               | Date(s) of meeting of the in the previous quarter | ne committee                                | Maximum gap between any two consecutive meetings in number of days* |  |  |
|   | . / | Audit Co  | ommittee  |   |   |  |  |

| July 20, 2018                             | Yes                                     | Amril 10, 2010                            | 02            |  |
|---|---|---|---------------|--|
| July 20, 2016                             |   | April 18, 2018                            | 92            |  |
|   | Nomination & Remuner                    | ration Committee                          |               |  |
| September 12, 2018                        | Yes                                     | N.A                                       | N.A           |  |
|   | Stakeholders Relation                   | ship Committee                            |               |  |
| N.A                                       | N.A                                     | N.A                                       | N.A           |  |
|   | Risk Management                         | Committee                                 |               |  |
| July 20, 2018                             | Yes                                     | April 18, 2018                            | 92            |  |
| *This information has to be mandatorily b | e given for audit committee, for rest o | of the committees giving this information | n is optional |  |
| V. Related Party Transactions             |   | 9   | •             |  |
| Subject                                   |   | Compliance Status (Yes/No/NA)             |               |  |
| Whether prior approval of audit committe  | e obtained                              | Yes                                       |               |  |
| Whether shareholder approval obtained for | or material RPT                         | N.A                                       |               |  |
| Whether details of RPT entered into pursu | ant to omnibus approval have            | Yes                                       |               |  |
| been reviewed by Audit Committee          |   |   |               |  |
| Notes                                     |   |   |               |  |

## Note:

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.

## VI. Affirmations:

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee
  - b. Nomination & remuneration committee
  - c. Stakeholders relationship committee
  - d. Risk management committee (applicable to the top 100 listed entities)
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

## Name & Designation

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Narendra Gangan

EVP, Company Secretary and Head - Compliance & Legal

Date: October 11, 2018

Place: Mumbai

#### Note:

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

# <u>Format to be submitted by listed entity at the end of 6 months after end of financial year alongwith second quarter report of next financial year</u>

| I Affirmations   |   |                                    |  |  |  |  |
|--|---|------------------------------------|--|--|--|--|
| Broad heading  | Regulation Number                       | Compliance status (Yes/No/NA)refer |  |  |  |  |
| Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website | 46(2)                                   | Yes                                |  |  |  |  |
| Presence of Chairperson<br>of Audit Committee at the<br>Annual General Meeting   | 18(1)(d)                                | Yes                                |  |  |  |  |
| Presence of Chairperson<br>of the nomination and<br>remuneration committee at<br>the annual general meeting  | 19(3)                                   | Yes                                |  |  |  |  |
| Whether "Corporate<br>Governance Report"<br>disclosed in Annual<br>Report  | 34(3) read with para C of<br>Schedule V | Yes                                |  |  |  |  |

## Note

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.
- 3 If the Listed Entity would like to provide any other information the same may be indicated here.

Name & Designation

Narendra Gangan

EVP, Company Secretary and Head – Compliance & Legal

Date: October 11, 2018

Place : Mumbai